Coalition of California Welfare Rights Organizations, Inc.

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August 24, 2015

To: Alana N Theiss, CPASupervisor
James Marta & Company LLP
701 Howe Avenue, Suite E3
Sacramento, CA 95825

Fax 916-993-9489

From: Diane Aslanian
CCWRO

Re: Engagement Agreement for Year End Review as of 6/30/15

Hello Alana,

Thank you for submitting your proposal to perform our 6/30/15 year-end-review. We are looking forward to working with you. Here is our signed engagement letter. Please let us know when you will be able to set up a date for the review.

Diane Aslanian

6 pgs incl. cover

James Marta & Company LLP
Certified Public Accountants

Accounting, Auditing, Tax, and Consulting

Coalition of California Welfare Rights Organizations, Inc.
1111 Howe Ave, Ste 150
Sacramento, CA 95825

Contact: Diane Aslanian
P: (916) 834-5859
perruzzidiane@yahoo.com

PROPOSAL FOR REVIEW SERVICES

Introduction:
The purpose of the engagement is to perform a review of the statement of financial position of Coalition of California Welfare Rights Organizations, Inc. as of June 30, 2015, and the related statements of activities, and cash flows for the year then ended, and issue an accountant's report on such financial statements in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a review engagement is to obtain limited assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in accordance with accounting principles generally accepted in the United States of America.

Our review will consist primarily of inquiries of company personnel and analytical procedures applied to financial data, and we will require a representation letter from management at the conclusion of our engagement that confirms certain representations made during the course of our review. Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. The information provided by management, including the responses to our inquiries, will not be verified, corroborated, or audited. This engagement cannot be relied upon to disclose errors, fraudulent financial reporting, misappropriation of assets, or illegal acts that may have occurred. However, we will inform the appropriate level of management of any material errors and of any evidence or information that comes to our attention during the performance of our review procedures that fraud may have occurred.

Limitations:

A review differs significantly from an audit of financial statements, in which the auditor provides reasonable assurance that the financial statements, taken as a whole, are free of material misstatement. A review does not contemplate obtaining an understanding of the entity's internal control; assessing control or fraud risks; tests of accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, or the examination of source documents (for example, cancelled checks or bank images); and other procedures ordinarily performed in an audit. Thus, a review does not provide assurance that we will become aware of all significant matters that would be disclosed in an audit. Therefore, a review provides only limited assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

Proposed Fee:

Classification	Total Hours	Hourly Rate	Total Amount
Partner	4	$ 250	$ 1,000
Supervisor	4	160	640
Senior	8	140	1,120
Staff	8	110	880
Engagement Discount			(140)
Proposed Fees			$ 3,500

Submitted by:

James Marta + Company LLP

James Marta & Company LLP
Certified Public Accountants
Sacramento, California
August 14, 2015

James Marta & Company LLP
Certified Public Accountants

Accounting, Auditing, Consulting, and Tax

August 13, 2015

Coalition of California Welfare Rights Organizations, Inc.
1111 Howe Ave, Ste 150
Sacramento, CA 95825

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

We will perform the following services:

We will review the statement of financial position of Coalition of California Welfare Rights Organizations, Inc. as of June 30, 2015, and the related statements of activities, and cash flows for the year then ended, and issue an accountant's report on such financial statements in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a review engagement is to obtain limited assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in accordance with accounting principles generally accepted in the United States of America.

A review differs significantly from an audit of financial statements, in which the auditor provides reasonable assurance that the financial statements, taken as a whole, are free of material misstatement. A review does not contemplate obtaining an understanding of the entity's internal control; assessing control or fraud risks; tests of accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, or the examination of source documents (for example, cancelled checks or bank images); and other procedures ordinarily performed in an audit. Thus, a review does not provide assurance that we will become aware of all significant matters that would be disclosed in an audit. Therefore, a review provides only limited assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

Our review will consist primarily of inquiries of company personnel and analytical procedures applied to financial data, and we will require a representation letter from management at the conclusion of our engagement that confirms certain representations made during the course of our review. Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. The information provided by management, including the responses to our inquiries, will not be verified, corroborated, or audited. This engagement cannot be relied upon to disclose errors, fraudulent financial reporting, misappropriation of assets, or illegal acts that may have occurred. However, we will inform the appropriate level of management of any material errors and of any evidence or information that comes to our attention during the performance of our review procedures that fraud may have occurred.

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We will also report to the appropriate level of management any evidence or information that comes to our attention regarding illegal acts that may have occurred, unless they are clearly inconsequential.

As we will not perform an audit of such financial statements, the objective of which is the expression of an opinion regarding the financial statements taken as a whole, we, accordingly, will not express such an opinion on them. Because we are not performing an audit, Coalition of California Welfare Rights Organizations, Inc. agrees that you will not record or describe our services as an audit or "auditing" in its minutes or other books of record.

Our report on the financial statements is presently expected to read as follows:

> We have reviewed the accompanying statement of financial position of Coalition of California Welfare Rights Organizations, Inc. as of June 30, 2015, and the related statements of activities, and cash flows for the year then ended. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.
>
> Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.
>
> Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.
>
> Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

We will be responsible for performing our services as outlined above in accordance with the "review standards" as set forth in the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. If, for any reason, we are unable to complete our review of your financial statements, we will not issue a report on such statements as a result of this engagement.

James Marta is the engagement partner for the review services specified in this letter. His responsibilities include supervising James Marta & Company LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the review report.

As outlined in this letter, we will assist in the preparation of your financial statements and we may advise you about appropriate accounting principles and their application, but the final responsibility for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America remains with you. Also, as part of our engagement, we may propose standard, adjusting, or correcting journal entries to your financial statements. Management, however, has final responsibility for reviewing the proposed entries and understanding the nature and impact of the proposed entries to the financial statements. It is our understanding that management has designated qualified individuals with the necessary expertise, preferably within senior management, to be responsible and accountable for overseeing all the services performed as part of this engagement. By your signature below, you acknowledge that management agrees to evaluate the adequacy of, and accept responsibility for, the results of all the services performed as part of this agreement.

In addition, by your signature below, you understand and agree that you are responsible for preventing and detecting fraud and for establishing and maintaining internal controls, including monitoring ongoing activities. This includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements; as well as identifying and ensuring that the organization complies with the laws and regulations applicable to its activities. We will have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

Fees

Our fee for the review services for the year ended June 30, 2015 will be $3,500.

We will bill you on a monthly basis for our services and invoices are payable upon presentation. Unpaid fee balances 30 days overdue will bear interest at 18 percent per annum. This fee is based upon the assumption that the closing journal entries will be made and accounting will be finalized and closed before the year end fieldwork. Additional time and billing charges will incur if accounting service is provided for closing or reconciling accounting records.

Whenever possible, we will attempt to use your personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the review.

Our initial fee estimate assumes we will receive the aforementioned assistance from your personnel and unexpected circumstances will not be encountered. In the event that the GASB, FASB, AICPA, GAO, OMB, or the State of California issues additional standards or review procedures that require additional work during the review period, we will discuss these requirements with you before proceeding further. Before starting the additional work, we will prepare an estimate of the time necessary, as well as the fee for performing the additional work. Our fee for addressing the additional requirements will be at our standard hourly rates for each person involved in the additional work.

In the event we are required to respond to discovery requests, subpoenas, and outside inquiries, we will first obtain your permission unless otherwise required to comply under the law. Our time and expense to comply with such requests will be charged at our standard hour rates in addition to the stated contract.

It is our policy to keep records related to this engagement for seven years. However, James Marta & Company LLP does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

By your signature below, you acknowledge and agree that upon the expiration of the seven-year period James Marta & Company LLP shall be free to destroy our records related to this engagement.

Mediation Provision

Disputes arising under this agreement (including scope, nature, and quality of services to be performed by us, our fees and other terms of the engagement) shall be submitted to mediation. A competent and impartial third party, acceptable to both parties shall be appointed to mediate, and each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceedings shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. If the dispute requires litigation, the court shall be authorized to impose all defense costs against any non-prevailing party found not to have participated in the mediation process in good faith.

Several technical accounting and auditing words and phrases have been used herein. We presume you to understand their meaning or that you will notify us otherwise so that we can furnish appropriate explanations.

We have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our review of the financial statements including our respective responsibilities.

We appreciate the opportunity to work with you and your staff.

Respectfully,

Sincerely,

James Marta

James P. Marta CPA ARM

Partner
James Marta & Company LLP
Certified Public Accountants

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of Coalition of California Welfare Rights Organizations, Inc.

Approved by: [signature]

Title: Executive Director

Date: 8/21/15