

# College Book Payment Request for Costs That Exceed the Standard Payment

Student's Name  _____	Name of College:  _____
Case #  _____	

The books listed are below are required for the classes that I have enrolled in.

Class #	Course name	Books/Materials	Tax Included	Amount
			Yes <input type="checkbox"/> No <input type="checkbox"/>	
			Yes <input type="checkbox"/> No <input type="checkbox"/>	
			Yes <input type="checkbox"/> No <input type="checkbox"/>	
			Yes <input type="checkbox"/> No <input type="checkbox"/>	
			Yes <input type="checkbox"/> No <input type="checkbox"/>	

Please attach the syllabus for each class

<b>Mandatory fees/costs, such as school supplies, uniforms, other items required for the classes you are taking</b>		
Mandatory fees/costs, such as school supplies, uniforms, other items required for the classes you are taking	Class/Course Name	Amount

☐ I hereby authorize CCWRO to be my authorized representative.

Signature of CalWORKs Recipient  _____	Date  _____
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**Welfare & Institutions Code §11321(c)** A recipient may request reimbursement for the actual costs for the purpose of paying costs associated with attending the postsecondary educational institution pursuant to Section 11323.2 if the recipient provides verification of expenses that exceed the applicable amount set forth in subdivision (a) for books and college supplies that are required for the classes in which the individual is enrolled. The county shall issue payment within 20 days of the recipient's request.

**ACL 22-31-** If expenses for necessary books and supplies for courses enrolled in exceed the advance standard payment provided, clients should request reimbursement or advance payment for actual ancillary supportive service expenses as highlighted in Question and Answer #25 of [ACL 21-75E](#). Clients may only receive reimbursement for required and/or necessary materials for classes in which they are enrolled that have been verified to exceed the advance standard payment amount.